



Borough of Telford and Wrekin

Health and Wellbeing Board

Thursday, 28 November 2024

Terms of Reference 2024/2025

Cabinet Member:	Cllr Zona Hannington- Cabinet Member: Finance, Governance & Customer Services.
Lead Director:	Anthea Lowe - Director: Policy & Governance
Service Area:	Policy & Governance
Report Author:	Sam Yarnall - Democracy Officer (Scrutiny)
Officer Contact Details:	Tel: 01952382193 Email: sam.yarnall@telford.gov.uk
Wards Affected:	All Wards
Key Decision:	Not Key Decision
Forward Plan:	Not Applicable
Report considered by:	Health and Wellbeing Board – 28 November 2024

1.0 Recommendations for decision/noting:

It is recommended that the Health and Wellbeing Board:-

- 1.1 Review and reconfirm the Terms of Reference set out at Appendix A.

2.0 Purpose of Report

- 2.1 For the Health and Wellbeing Board to note and accept the Terms of Reference.

3.0 Background

- 3.1 The Health & Wellbeing Board Terms of Reference form part of the Council's Constitution which was approved by Council 3 March 2022.

3.2 The Terms of Reference for the Board were reviewed and approved at its meeting on 22 June 2022 to reflect the creation of the Shropshire, Telford & Wrekin Integrated Care Board.

4.0 Summary of main proposals

4.1 This report presents, for approval, the Terms of Reference for the Health & Wellbeing Board.

5.0 Alternative Options

5.1 No alternative options are proposed as these revisions to the Terms of Reference are required to ensure that the Health & Wellbeing Board can fulfil its statutory responsibilities.

6.0 Key Risks

6.1 There are no key risks arising from this report.

7.0 Council Priorities

7.1 Every child, young person and adult lives well in their community.

8.0 Financial Implications

8.1 Adopting the recommendations of this report will not give rise to significant financial impact beyond what is in existing resources.

9.0 Legal and HR Implications

9.1 The Council's Constitution requires that the Terms of Reference for the Health and Wellbeing Board should be reviewed on an annual basis. The terms of reference should provide clarity on the election of the Chair and Vice-Chair and once confirmed, the Monitoring Officer will update the Constitution. There are no direct legal implications arising from this report.

10.0 Ward Implications

10.1 There are no ward implications arising from this report.

11.0 Health, Social and Economic Implications

11.1 None.

12.0 Equality and Diversity Implications

12.1 There are no direct Equality and Diversity Implications directly arising from this report.

13.0 Climate Change and Environmental Implications

13.1 There are no direct Climate Change and Environmental Implications directly arising from this report.

14.0 Background Papers

- 1 Council 25 July 2019
- 2 Council 21 May 2020
- 3 Council 29 April 2021
- 4 Council 3 March 2022
- 5 Health & Wellbeing Board 24 March 2022

15.0 Appendices

- A Health & Wellbeing Board – Terms of Reference 2024/2025

16.0 Report Sign Off

Signed off by	Date sent	Date signed off	Initials
Legal	20/06/2024	20/06/2024	SH